22 Steps in Researching Your Family Tree

'Discovering Your Past Blog Series'

Step 6. Obtaining Vital Records

Step-by-step guide on how to obtain vital records using FindMyPast.com:

1. Go to the FindMyPast website and log in to your account. If you don't have an account, create one by clicking the "Register" button on the homepage.

2. Click on the "Search" button on the navigation bar at the top of the homepage.

3. In the search box, enter the name of the person whose vital records you are looking for, along with any other relevant information, such as their date of birth, location, or spouse's name.

4. Select "Birth, Marriage, Death & Parish Records" from the drop-down menu under "Record set."

5. Click the "Search" button to start your search.

6. Browse through the search results to find the relevant record. Click on the record to view the details.

7. If the record is available for viewing, click on the "View" button. If the record is not available, you may be able to order a copy through FindMyPast or by contacting the relevant archive or government agency.

8. If the record is available for viewing, you can download a copy of the record by clicking on the "Download" button. You can also save the record to your computer or print a copy.

9. Be sure to record the details of the vital record in your genealogy software or other documentation, including the source of the record and any relevant information such as the date, location, and names of the individuals involved.

10. Repeat the search process for any additional vital records you are looking for.